

FATIMA MATA NATIONAL COLLEGE (AUTONOMOUS), KOLLAM

SCHOLAR SUPPORT PROGRAMME

ACTIVITY REPORT 2016-2017

As per the letter dtd: 21.07.2016, from the Office of the New Initiatives in Higher Education, Govt. of Kerala, (attached herewith), as co-ordinator I have attended the meeting at Sree Narayana College for Women, Kollam on 5.8.2016 (Friday). On the basis of the discussions at the meeting, an application form (attached herewith), was circulated among the students of the college through the class teachers on 09.08.2016.

No.2862/WWS/SSP/IQAC/16

Office of the New Initiatives in Higher Education,  
Kerala State Science & Technology Museum Campus,  
PMG Junction, VikasBhavan P.O.  
Thiruvananthapuram- 695 033.

Dated.21-07 -2016.

From

Officer on Special Duty

To

Principals of all Aided Arts & Science Colleges

Respected Sir/Madam,

Sub: Meeting of Coordinators of IQAC/WWS/SSP in Colleges-regarding

Government have accorded sanction for implementation of various Programmes of the New Initiatives in Higher Education- FLAIR, WWS and SSP- in Colleges during 2016-17.

In this connection, meetings are being planned to discuss the implementation of these Programmes in the Aided Arts& Science Colleges, during 2016- 17.

The meetings will be conducted at three venues in the state as per the following schedule.

Date and Day	Venue	Details of the Colleges to
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		Attend
3.8.2016 (Wednesday)	Malabar Christian College, Kozhikode- 673001; Phone No: 0495-2765679	Colleges under Kannur and Calicut Universities
4.8.2016 (Thursday)	St. Teresa's College, Park Avenue Road, Ernakulam-682011; 0484 2351870	Colleges under MG University
5.8.2016 (Friday)	Sree Narayana College for Women, College Junction, Kollam- 691001 0474-2745644	Colleges under Kerala University

The Programme Schedule at each venue will be as follows.

Time	Nature of Meeting
9.30 am to 10.30 am	Meeting of IQAC Coordinators
10.45 am to 1.15 pm	Meeting of Coordinators of WWS Programme in Colleges
2 pm to 4.30 pm	Meeting of Coordinators of SSP in Colleges

College level Convener/Coordinators of IQAC/WWS/SSP may be requested to attend the meeting without fail.

WWS/SSP Coordinators may be instructed to bring a copy of the report of the activities of their Programme during 2015-16. If there is a change in Coordinator, the same may be collected from the Coordinator of 2015-16, and brought. WWS Coordinators should also be asked to bring the Activity Report for 2015-16 of the Internal Mentors, if not already submitted.

Convener/Coordinator of IQAC in the College, should get the attached Proforma filled (**in WORD format – should not be hand written**), signed by the Principal and bring it while attending the meeting.

All Aided Colleges have to bring a copy of the first page of the Pass Book relating to the SB Account to which funds for WWS/SSP are to be transferred.

As the Programmes can be effectively implemented only with the support of the Conveners/Coordinators of these Programmes, it is necessary that they attend the meeting and get clarified on the implementation Guidelines of the Programmes.

Hence I request you take personal interest in this matter and depute the concerned persons to attend the meeting at the specified time on the notified date. We are not in a position to provide TA/DA for attending the meeting.

With respects,

A handwritten signature in blue ink, appearing to read "Rajoo", with a horizontal line and a few dashes extending from the end.

Dr S Rajoo Krishnan

FATIMA MATA NATIONAL COLLEGE, KOLLAM (AUTONOMOUS)

APPLICATION FOR SCHOLAR SUPPORT PROGRAMME 2016-2017.

DEPARTMENT OF .....

SEMESTER .....

Sl. No	NAME	ADMISSION No.	PERCENTAGE MARKS (PREVIOUS SEM)	CONTACT No.	DIFFICULT COURSES (MENTION SUBJECT NAMES , COURSE NAMES & ORDER OF PREFERENCE)
1.					1.  2.  3.
2.					1.  2.  3.
3.					1.  2.  3.
4.					

					1.  2.  3.
5.					1.  2.  3.
6.					1.  2.  3.
7.					1.  2.  3.
8.					1.  2.

					3.
9.					1.  2.  3.
10.					1.  2.  3.

Co-ordinator (SSP)

Principal

The class teachers took the initiative to select the students who were found to be weak in certain subjects. They gave back the duly filled forms describing the difficulty level of students in each subject. On this basis, the college council selected the courses which are to be handled in the current year under scholar support programme. Accordingly, students were selected for each programme. The principal also gave the instructions for selecting teachers from each department, who were to conduct classes for the selected students. The list of students and teachers who were a part of scholar support programme this year is attached herewith;

**Details of Faculty Engaging Classes: First Year (Semester 1)**

Subject Selected	Name of Faculty	Paper Selected
English	Ms. Jaya Sunny	Listening and Speaking Skills
chemistry	Dr. Mary Nancy T.E.	Principles of Chemistry-I
Physics	Dr. Sheena Mary Y.	Rotational dynamics and Properties of Matter
Mathematics	Dr. Anil Kumar	Differentiation and Matrices
Political Science	Ms. Jyothi L. krishna	Principles of Political Science

**Details of Faculty Engaging Classes: First Year (Semester II)**

Subject Selected	Name of Faculty	Paper Selected
English	Ms. Jaya Sunny	Modern English Grammar and Usage
chemistry	Dr. Mary Nancy T.E.	Principles of Chemistry-II
Physics	Dr. Sheena Mary Y.	Thermal Physics
Mathematics	Dr. Anil Kumar	Vector Differentiation
Political Science	Ms. Jyothi L. krishna	Introduction to Political Theory

**Details of Faculty Engaging Classes: Second Year (Semester III)**

Subject Selected	Name of Faculty	Paper Selected
English	Dr. Y. Mercy Famila	Writing and Presentation Skills
Mathematics	Ms. Sindhu V.	Vector Analysis
Commerce	Dr. Joseph James	Accountancy



Zoology	Dr. Mary Teresa Miranda	Animal physiology
Botany	Ms. Siji V.	Taxonomy

#### **Details of Faculty Engaging Classes: Second Year (Semester IV)**

Subject Selected	Name of Faculty	Paper Selected
English	Dr. Y. Mercy Famila	Readings in literature
Mathematics	Ms. Sindhu V.	Fourier series and transformations
Commerce	Dr. Joseph James	Statistics
Zoology	Dr. Mary Teresa Miranda	Applied Zoology
Botany	Ms. Siji V.	Horticulture & Plant biotechnology

#### **Details of Faculty Engaging Classes: Third Year (Semester V)**

Subject Selected	Name Of Faculty	Paper Selected
English	Mr. Sony j.	Linguistics and Phonetics-I
Mathematics	Ms. Rosini B.	Complex Analysis
Economics	Ms. Stella S.	Macro Economics
Commerce	Dr. Valsalachandran K.	Fundamentals of Income Tax
Physics	Ms. Vimala V.	Quantum Mechanics

#### **Details of Faculty Engaging Classes: Third Year (Semester VI)**

Subject Selected	Name Of Faculty	Paper Selected
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English	Mr. Sony j.	Linguistics and Phonetics-II
Mathematics	Ms. Rosini B.	Abstract Algebra
Economics	Ms. Stella S.	International Economics
Commerce	Dr. Valsalachandran K.	Income Tax Law and Accounts
Physics	Ms. Vimala V.	Electronics and Computer Science

## LIST OF STUDENTS

SEMESTER I

ENGLISH : Ms JAYA SUNNY

### LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	GOPIKA B R	PHYSICS
2.	SREELEKSHMI V	PHYSICS
3.	MANSOORA M.	COMMERCE
4.	ANJU VARGHESE	PHYSICS
5.	DARSANA Y.	ECONOMICS
6.	ANJANA RAJENDRAN	PHYSICS
7.	JOBIN J.	ECONOMICS
8.	ATHIRA SURESH	PHYSICS
9.	GOPIKA NATH	PSYCHOLOGY
10.	KRIPA V	PHYSICS

CO-ORDINATOR

PRINCIPAL

SEMESTER I

HISTORY : Ms JYOTHI L KRISHNA

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	REMYA B	HISTORY AND PLOITICAL SCIENCE
2.	MANU S.	"
3.	SAHAL N.	"
4.	SHIBINSHAD	"
5.	RATHIN RAJENDRAN	"
6.	HARY KRISHNAN	"
7.	ARUN S.	"
8.	NASSILA MOL A.	"
9.	ARATHY	"
10.	LEKSHMI CHANDRAN	"

CO-ORDINATOR

PRINCIPAL

SEMESTER I

MATHEMATICS : Dr. ANIL KUMAR S.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	LINI R.	PHYSICS
2.	ARDRA R.	“
3.	ANUJA J. ANIL	“
4.	SAJAN S.	POLYMER CHEMISTRY
5.	VISHAKH B.	“
6.	JESLIN FRANCIS	“
7.	TIMY THANKAM THOMAS	CHEMISTRY
8.	ANILA K.	“
9.	JANAT J.	“
10.	JINCY M.	“

“

CO-ORDINATOR

PRINCIPAL

SEMESTER I

CHEMISTRY : Dr. MARY NANCY T.E.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	THAMARAKANDI KARUNA	PHYSICS
2.	NIKHIL MOHAN	"
3.	AJIN THOMAS	"
4.	S. AKHIL	"
5.	NITHIN A	"
6.	ALEX K	"
7.	SANDEEP SALTON	"
8.	SONIMA S.	"
9.	SHABUNA SUNIL	"
10.	AKHILA PRASAD	"

"

CO-ORDINATOR

PRINCIPAL

SEMESTER I

PHYSICS : Dr. SHEENA MARY Y.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	ANILA A	POLYMER CHEMISTRY
2.	RONY T.M.	"
3.	CATHERIN STEPHEN	"
4.	BINDHU S.	"
5.	GEEVA JOHNSON	"
6.	ANANDHA KRISHNAN	"
7.	YADHU KRISHNAN	CHEMISTRY
8.	SURYA A	"
9.	GAYATHRI B.	"
10.	ANCHU R.	"

“

CO-ORDINATOR

PRINCIPAL

SEMESTER III

MATHS : Ms. SINDHU V.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	NIBIN S.	PHYSICS
2.	PRAJITH A.	"
3.	VARSHA ARAVIND	"
4.	ANJU JOHNSON	"
5.	BETSY BENZIGER	CHEMISTRY
6.	ANJALY C.	"
7.	THASNIM S.	"
8.	NIVEDITHA T.S.	"
9.	VINEETH NOBLE	POLYMER CHEMISTRY
10.	BINDHUMOL	"

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CO-ORDINATOR

PRINCIPAL



SEMESTER III

BOTANY : Ms. SIJI V

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	SHANI N	ZOOLOGY
2.	SARANYA A	"
3.	AMJITH	"
4.	ANEESH	"
5.	NANDU	"
6.	SAJAN SUNNY	"
7.	TONY T. M	"
8.	THAZLIN ENAYATH	"
9.	MEERA RARICHAN	"
10.	VIDHYA R	"

CO-ORDINATOR

PRINCIPAL

SEMESTER III

ZOOLOGY : Dr MARY TRESA MIRANDA

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	RAJEEDHA A. BHANU	BOTANY
2.	ARYA BABU	"
3.	ROHITHNATH R.	"
4.	AJAY A.	"
5.	JITHIN WILSON	"
6.	K.ROJA	"
7.	SANDRA S	"
8.	AKHILA RAJU	"
9.	VIDHYA S.R	"
10.	GOPIKA KRISHNAN	"

CO-ORDINATOR

PRINCIPAL

SEMESTER III

COMMERCE : Dr JOSEPH JAMES

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	ATHULYA A.L.	COMMERCE
2.	SANI JAMES	"
3.	NAYANA B.	"
4.	K. ATHIRA	"
5.	UNNIMAYA V.S.	"
6.	KAREESHMA T	"
7.	AL ASLAM	"
8.	TONY ALEX	"
9.	UMA M	"
10.	JAYALEKSHMI T	"

CO-ORDINATOR

PRINCIPAL

SEMESTER III

ENGLISH : Dr MERCY FAMILA

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	GOWRI KRISHNA	PSYCHOLOGY
2.	DEEPA T G	"
3.	CELEENA LEONS	CHEMISTRY
4.	MALAVIKA R.S.	"
5.	PRIYA GEORGE	MATHEMATICS
6.	DEEPA T.G.	"
7.	ASHLY L S	PHYSICS
8.	SRUTHY WILLIAMS	"
9.	CELIA I. SERAFIN	ECONOMICS
10.	RAKHI R.	"

CO-ORDINATOR

PRINCIPAL

SEMESTER V

ENGLISH : Dr SONY J.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	JISHA SEBASTIAN	ENGLISH
2.	DONA K. BABU	"
3.	SRUTHY S. SUNDAR	"
4.	SREELEKSHMI V.	"
5.	RINU JOHN	"
6.	DAYANA SAJU	"
7.	SACHITHRA S. SATHEESH	"
8.	MEREENA MATHEW	"
9.	GOUTHAM KRISHNA	"
10.	ABHIRAMI K	"

CO-ORDINATOR

PRINCIPAL

SEMESTER V

PHYSICS : Dr VIMALA V.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	ASWATHY VARMA Y	PHYSICS
2.	SHANI M	"
3.	ROSHNI FRANCIS	"
4.	PAULIN	"
5.	ALEENA M.J.	"
6.	ARUN CHERIYAN	"
7.	JJO ANU STEPHEN	"
8.	PRINCE JOSE	"
9.	INDRAJITH S P	"
10.	DAYANA MARY	"

CO-ORDINATOR

PRINCIPAL

SEMESTER V

ECONOMICS : Ms. STELLA S.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	JOJI RICHARD	ECONOMICS
2.	VISHNUPRIYA Y.	"
3.	MIGI JOSE	"
4.	ANUJA JOY	"
5.	VAISAKH BAIJU	"
6.	ABITHA S.R.	"
7.	RAJMOHAN	"
8.	SREELAKSHMI	"
9.	TENY R.	"
10.	RAJESH R	"

CO-ORDINATOR

PRINCIPAL

SEMESTER V

COMMERCE : Dr. VALSALACHANDRAN K

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	SHEETHAL M NAIR	COMMERCE
2.	LEKSHMI V S	COMMERCE
3.	SARNYA SASI	COMMERCE
4.	REJNA NINAN	COMMERCE
5.	ATHULYA B	COMMERCE
6.	AFRA NAZEER	COMMERCE
7.	PARVATHY G	COMMERCE
8.	PRAVEENA J P	COMMERCE
9.	ARCHANA S	COMMERCE
10.	ATHIRA Y	COMMERCE

CO-ORDINATOR

PRINCIPAL



SEMESTER V

MATHEMATICS : Ms. ROSINI B.

LIST OF STUDENTS

Sl. No.	NAME OF STUDENTS	DEPARTMENT
1.	PARVATHY VIKRAMAN	MATHEMATICS
2.	CHINNU BABY	"
3.	JINCY JOHN	"
4.	ARUN M	"
5.	ARYA J S.	"
6.	DEVANANDU G.	"
7.	RANJITH R.	"
8.	JISHNU SAGAR	"
9.	DIPU VALLICKAL	"
10.	U.M. UNNIKRISHNAN	"

CO-ORDINATOR

PRINCIPAL

A meeting of the co-ordinator and the mentors of scholar support programme was called by the Principal, Dr Vincent B Netto. He gave us the instructions on arrangement of time schedule of classes of the SSP. A timetable was set for classes under each semester and was handed over to the mentors at the meeting. An attendance sheet of the teachers taking sessions was also given at the meeting.

FATIMA MATA NATIONAL COLLEGE, KOLLAM

SCHOLAR SUPPORT PROGRAMME, 2016-2017

TIME TABLE SEMESTER I

ALL MONDAYS : 3.45 P.M - 4.45 P.M

ALL THURSDAYS : 3.45 P.M - 4.45 P.M

TIME TABLE SEMESTER III

ALL TUESDAYS : 3.45 P.M - 4.45 P.M

ALL WEDNESDAYS : 3.45 P.M - 4.45 P.M

TIME TABLE SEMESTER V

ALL MONDAYS : 3.45 P.M - 4.45 P.M

ALL FRIDAYS : 3.45 P.M - 4.45 P.M

Accordingly classes were started. But due to unexpected circumstances like student strike as well as various programmes and events related to students in the college, timetable was not strictly followed. Some teachers engaged classes on Saturdays also.

The list of students and the faculty engaging classes were sent to the Office of the New Initiatives in Higher Education with the details asked for in the format supplied.

Our end semester examinations were scheduled on the last week of October, one month ahead of university schedule, being under autonomous stream. So the ten sessions as directed by the programme was not achieved during the semester. The matter was informed to Dr S Rajoo Krishnan, Director, the Office of the New Initiatives. He gave us the permission to carry over the incompleting sessions to the next semester. The permission letter (e-mail) attached herewith;

Also all the intimations from the Office of the New Initiatives in Higher Education were not received by us. The matter was also informed to Dr S Rajoo Krishnan.

To

**Dr. S. Rajoo Krishnan**

Officer on Special Duty (New Initiatives)

Office of the New Initiatives in Higher Education

Science & Technology Museum Campus, PMG Junction (PO),

Trivandrum-695033

sir,

I'm the SSP Co-ordinator of Fatima Mata National College (Autonomous), Kollam. kindly inform you that I'm not receiving the all the mails from your office. Pls do the needful.

I haven't received the mail reg the cluster workshop of mentors. Now I came to know that a cluster workshop is scheduled in D.B. College, shasthamkotta on February 16. kindly make the arrangement to include our college in the workshop. The workshop being on a working day, our mentors should be given duty leave. pls do the needful.

Our's being an autonomous institution, our first, third and fifth semesters concluded in october. So we could conduct the SSP classes for these semesters till October only. Ten sessions were not completed for some papers. Kindly give the permission to complete the pending sessions in the current semesters (2,4 & 6)so that 20 sessions will be completed in the academic year

2016-2017.

Waiting for a favourable response,

Dr. Noeline B. fernandez

Co-ordinator SSP

FMN College.



**Osd New Initiatives <osdnidce@gmail.com>**

Jan  
30

to me

Thank you teacher for the mail. I have checked the address list and your mail id correctly entered in our list and no mail sent to your id has bounced. So please check the 'Spam' folder too regularly.

Your college may attend the Cluster workshop to be held at D B College, Sasthamkotta on 16.2.2017. Coordinator SSP DB College will be informed accordingly. Participation will be treated as 'On Duty' .

**The balance hours of S1, S3 and S5 may be engaged along with S2, S4 and S6.**

Thank you,

**Dr. S. Rajoo Krishnan**

Officer on Special Duty (New Initiatives)

Office of the New Initiatives in Higher Education

Science & Technology Museum Campus, PMG Junction (PO),

Trivandrum-69503

The status report for the semesters completed were also send to the office as per the

format given.

As per the letter dtd:13.10.2016;

**Osd New Initiatives <osdnidce@gmail.com>**

Respected Sir/Madam,

The Office of the New Initiatives is arranging Two-day Residential, Capacity Building Workshops for Coordinators of Scholar Support Programme in Colleges.

Four workshops are being planned to be held in the last week of October/first week of November.

**Workshop I:** 24 October (Monday) and 25 October (Tuesday), 2016 at LES, Loyola College of Social Sciences, Sreekariyam Trivandrum for SSP Coordinators in Govt/Aided Colleges in Trivandrum, Kollam, Pathanamthitta and Alleppey Districts

**Workshop 2:** 26 October (Wednesday) and 27 October (Thursday), 2016 at LES, Loyola College of Social Sciences, Sreekariyam Trivandrum for SSP Coordinators in Govt/Aided Colleges in Kottayam, Idukki and Ernakulam Districts.

The Other 2 workshops for SSP Coordinators in Govt/Aided Colleges in other districts are being planned to be held at Calicut on 1&2 November and 3&4 November. (Tentative). Details will be given shortly

Participants are expected to report by 9 am on day 1. Being a residential Programme, the schedule on day 1 will extend up to 8 pm. The Programme will conclude by 4.30 pm on day 2.

I request you to bring this mail to the notice of the SSP Coordinator in the College.

The SSP Coordinators are requested to attend the Workshop without fail so that the Programme can be effectively implemented in the institution.

Thanking you,

**Dr. S. Rajoo Krishnan**

Officer on Special Duty (New Initiatives)

Office of the New Initiatives in Higher Education

Science & Technology Museum Campus, PMG Junction (PO),

Trivandrum-695033

As Co-ordinator, I have attended the two day workshop conducted by the Office of the New Initiatives in Higher Education, on October (Monday) and 25 October (Tuesday), 2016 at LES, Loyola College of Social Sciences, Sreekariyam Trivandrum.

The workshop highlighted the importance of programmes like SSP, which should be uplifted as a mentoring & counseling programme rather than just being an additional teaching session. The workshop offered active exercises of involving in problems related to our mentees and methods of helping them. The workshop also stressed the importance of interpersonal relationship. The points acquired through the workshop were conveyed to the mentors of the programme in our college.

As per the letter dtd: 01.02.2017

To

The Principal

Respected Sir/Madam,

The SSP Cluster workshop to be conducted at DB College, Sasthamkotta will be held on 16.2.2017.(Thursday)

The member colleges in the Cluster are the following

T.K.M. College of Arts and Science, Kollam

St.Cyril's College, Adoor

M.S.M. College, Kayamkulam

B.J.M.College, Chavara

S.G. College, Kottarakkara

F.M.N. College, Kollam

**D. B.College, Sasthamcotta (Host)**

You are requested to permit the SSP Faculty of your college to attend the same on 16.2.2017.

Their absence from college on this date will be treated as 'Duty'

Yours faithfully,

**Dr. S. Rajoo Krishnan**

Officer on Special Duty (New Initiatives)

Office of the New Initiatives in Higher Education

Science & Technology Museum Campus, PMG Junction (PO),

Trivandrum-695033

Seven faculty members from our college attended the SSP Cluster workshop conducted at DB College, Sasthamkotta on 16.2.2017.(Thursday).

The status report of the semesters completed as well as the list of faculty completed their activity report is sending to the Office of the New Initiatives along with this report.

Two general mentoring sessions were held in the month of March.

**First Session** : The session was handled by a Dr. Bindu Mary Francis on 18.03.2017.

Dr. Bindu Mary Francis

Insurance Medical Officer

ESI hospital,

Asramom, Kollam.

(Ph. 9847538136)

Email: bindudr@hotmail.com

The doctor opened up the practical ways to success in life. She quoted the lives of several successful people to inspire students. She gave an emphasis on developing quality in life. The doctor also stressed the need to develop modesty in interpersonal relationship.

**Second Session:** The session was handled by Dr. Mathew K. Jacob on 28.03.2017

Dr. Mathew K. Jacob

Professor (Rtd)

Department of Geology

Sree Narayana College, Varkala

Thiruvananthapuram District, India.



- Graduated in Geology from Kerala University, with first class first rank. Winner of the Kerala University Union Gold Medal. Post-graduated in Applied Geology from Indian Institute of Technology (IIT) Kharagpur, Department of Applied Geology and Exploration Geophysics with first class first division.
- Specialized in advanced research in geology in areas of economic geology, structural geology geochemistry and geomorphology. Taught geology in the Department of Geology Sree Narayana College, Varkala Thiruvananthapuram District, India.
- Did doctoral research on the Metallogeny of the primary gold deposits of Nilambur, North Kerala, Southern India and was awarded Ph.D from the Kerala University
- Did research work on the wetlands of Kerala especially the georesource management of the Polachira wetland area of Kollam district, Kerala state.
- Also engaged in the research on the environment of origin of the Quilon limestone, southwest Kerala.

Phone : office: +91 944 73 45 333

Email: drmathewkjacob@gmail.com

The seminar inspired the students to fix an aim in their life and encouraged to work hard to achieve the goal. He enlightened the students with his life experiences and experiments which paved the way for his success in life. He also stressed on the nurturing some essential qualities in students so to become better citizens of the nation. The seminar was followed by an hour interaction session where students raised some of the issues faced by them at the institution and at home. He gave proper advice to tackle such issues and come up with their achievements.

The feedback of the resource persons as well as the students were collected and filed.

A meeting of mentors was called for in the month of March. The notice and the minutes are attached herewith.

### Notice

#### MEETING OF MENTORS-SCHOLAR SUPPORT PROGRAMME

Respected sir/madam,

A meeting of the mentors of Scholar Support Programme is scheduled to be held on 9.3.2017 (Thursday) at 3.00 p.m. in the common staff room. Kindly make it convenient to attend the meeting.

#### Agenda:

- 1) Analyzing the merits and drawbacks in implementing the programme for the current academic year.
- 2) Evaluation of student feedback.
- 3) Result analysis of previous semester.

Co-ordinator

Principal

### MINUTES OF THE MEETING OF MENTORS OF S.S.P. ON 09.03.2017

The meeting started at 3.00 p.m. on 09.03.2107 in the common staff room. The meeting was presided over by the principal of the college, Dr. Vincent B. Netto. The co-ordinator of S.S.P. of the college and all the mentors of S.S.P. attended the meeting. The meeting discussed the various agenda given in the notice.

The mentors mainly concentrated in helping the students to perform better in their end semester examinations. They were given problems, assignments and other questions based on the syllabus. The teachers encouraged and helped them to answer the questions. The mentors also helped the students to answer previous year question papers.

Only about 60% of the students enrolled for the programme come for classes willingly, while the others come under the compulsion of the mentors. Some students find it difficult to attend the classes after the regular college hours. Those who attended the classes performed well in their examinations. Analysis of the semesters (I, III & V) performances shows that about 60-65% of the enrolled students cleared the examinations securing good marks.

### **About the fund utilization**

By the second week of December, the order for the stationery kit amounting to Rs 6000/- ( $150 \times 40 = 6000$ ) for 150 students was given to the co-operative store of the college. The store procured the material and was given to the students through their mentors by the third week of December. The acknowledgement forms are kept with the faculty.

As per the directions of the Office of the New Initiatives in Higher Education, study materials amounting to Rs 45,000/- were purchased through the PTA of the college. The 10 students of the each subject submitted a list of required text books amounting to Rs 3000/- ( $10 \times 300 = 3000/-$ ). The consolidated list of books from the 15 subjects amounting to Rs 45,000/- ( $15 \times 3000 = 45,000/-$ ) was handed over to the PTA of the college. They procured the books on proper channel. A few students submitted the bills of Xerox copy of study materials. The amount was met under the head office expenses.

The books were supplied directly to the college library. The books were sealed and entered in the stock register kept in the college library separately. A separate issue register was kept in the library for issuing books for the students under SSP.

The remuneration of the faculty engaging classes was distributed (Rs 1,50,000/-). The honorarium of the external mentors was also distributed (Rs 7500/-). The receipts are kept with the Co-ordinator. The fund for office expenses (Rs 4500/-) was utilized and bills are kept with the Co-ordinator. The Co-ordinator remuneration (Rs 12,500/-) was distributed by the Principal of the College.

The audited statement of fund utilization is also sending along the report.

Co-ordinator

Principal

## Scholar Support Programme 2016-17

### List of Resource Persons

Name of the College: FATIMA MATA NATIONAL COLLEGE  
(AUTONOMOUS), KOLLAM

Name of the Coordinator of SSP during 2016-17: Dr. Noeline B. Fernandez

Designation of the Coordinator: Assistant professor, Department of Chemistry.

List of Resource persons (Faculty) for Classes related to Scholar Support Programme in 2016-17

Sl No	Name of Faculty	Designation	Semester (s) in which Classes were engaged for SSP	Has the Activity Report for 2- 016-17, been submitted?
1.	Ms. Jaya Sunny	Assistant Professor , Dept of English	I & II	Yes
2.	Dr. Mary Nancy T.E.	Assistant Professor , Dept of Chemistry	I & II	Yes
3.	Dr. Sheena Mary Y.	Assistant Professor , Dept of Physics	I & II	Yes
4.	Dr. Anil Kumar	Assistant Professor , Dept of Mathematics	I & II	Yes
5.	Ms. Jyothi L. krishna	Guest Faculty , Dept of Political Science	I & II	Yes
6.	Dr. Y. Mercy Famila	Assistant Professor , Dept of English	III & IV	Yes
7.	Ms. Sindhu V.	Assistant Professor, Dept of Mathematics	III & IV	Yes
8.	Dr. Joseph James	Associate Professor, Dept of Commerce	III & IV	Yes
9.	Dr. Mary Teresa	Associate Professor ,	III & IV	Yes

	Miranda	Dept of Zoology		
10.	Ms. Siji V.	FDP Guest Faculty , Dept of Botany	III & IV	Yes
11.	Mr. Sony j.	Assistant Professor, Dept of English	V & VI	Yes
12.	Ms. Rosini B.	Assistant Professor , Dept of Mathematics	V & VI	Yes
13.	Ms. Stella S.	Assistant Professor, Dept of Economics	V & VI	Yes
14.	Dr. Valsalachandran K.	Associate Professor , Dept of Commerce	V & VI	Yes
15.	Ms. Vimala V.	Associate Professor, Dept of Physics	V & VI	Yes

Signature of the Coordinator SSP:

Signature of the Principal:

(Office Seal)

Place: Kollam

Date: 10.05.2017

